

Anatomy and Physiology Student Acknowledgement
Classroom Policies, Rules and Practices
Cliff Belleau, MS – Adjunct AP Instructor

After you read the syllabus please initial each statement and sign below:

_____ I know cell phones and lap top computers are prohibited in the lecture room. (The only exception is “special need students with proper documentation”). These digital devices must be turned off and stored out of sight when you enter the lecture room. If you need to use your phone or computer, then you must leave the lecture room (this also applies during our 10 minute break). You may use digital devices in lab.

_____ I know that I need to study about 15 hours per week to pass this class!

_____ I know that my lab instructor is a “facilitator”. This means it is my responsibility to prepare for lab by reviewing my lab goals at home for the day before I come to class. If I can not identify a lab learning objective then it is my responsibility to ask my instructor for help.

_____ I know the recommended lecture textbook and lab manual

_____ I know how to access the Web site (www.mc3cb.com) provided by my instructor.

_____ I know how to find Lecture Notes, Lecture and Lab Learning Objectives, and Homework Assignments.

_____ I know I need to learn the MC3’s Science Department Learning Objectives. This is the information that will be on the exams.

_____ I know attendance in class is mandatory to receive full credit for homework assignments. Students allowed one missed lecture per unit without any loss of points. Each additional missed class will result in a 10% deduction in awarded homework points.

_____ I know MC3’s grading policy. My grade is determined by the average of my lecture and lab exams plus bonus points.

_____ I know that there are no make up exams. If I miss a lecture or lab exam then I will receive a zero on the missed exam. If I know in advance that I am going to miss a lecture exam then I can schedule to take the exam before the posted exam date. Unfortunately, lab exams are science department exams and my lab exam may not be able to be rescheduled.

_____ I know there is a 10 minute break during my lecture after 60 minutes.

_____ I know if I can not stay awake during class then I will be asked to leave the room.

_____ I know that I must respect my fellow students, the staff at MC3, and the physical resources provided for me in the lecture and lab rooms. I will not engage in any behavior that would disrupt the class and interfere with my classmate ability to learn their lessons.

I have read the syllabus and I agree to follow these policies.

Name: _____

Date: _____